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13 September 2018

Environment, Communities and Fire Select Committee

A meeting of the committee will be held at **10.30 am** on **Friday, 21 September 2018** at **County Hall, Chichester**.

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Director of Law and Assurance

Item no's: 1 to 6 on the agenda will be available to view live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

Agenda

Part I

- 10.30 am 1. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
2. **Minutes from previous meetings of the Committee**
- The Committee is asked to agree the minutes of the previous meetings of the Committee.
- (a) **Part I Minutes of 4 June 2018 meeting** (Pages 7 - 14)
- The Committee is asked to agree the Part I minutes of the meeting of the Committee held on 4 June 2018 – attached (cream paper).
- (b) **Minutes of 13 June 2018 meeting** (Pages 15 - 22)
- The Committee is asked to agree the minutes of the meeting of the Committee held on 13 June 2018 – attached (cream paper).
3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. **Part II Matters**

Members are asked at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

5. **Responses to Recommendations** (Pages 23 - 28)

The Committee is asked to note the Cabinet Member's responses to the Committees recommendations:

- a) A27 Chichester Bypass Improvements: Submission to the Government's Roads Investments Strategy – attached.
- b) Bus Strategy 2018-2026 – attached.
- c) FRS Integrated Risk Management Plan 2018-22, Annual Statement of Assurance 2017/18 and Annual Report May 2017/18 – attached.

10.40 am 6. **Fire Authority Integrated Risk Management Action Plan 2018-22** (Pages 29 - 54)

Report by Executive Director Communities and Public Protection and Director of Operations and Chief Fire Officer – attached.

At its meeting on 13 June 2018, the Committee recommended the publication of the Integrated Risk Management Plan (IRMP) 2018-22 and the next steps for delivery. This report outlines the draft action plans developed to deliver the priorities contained within the IRMP and to detail how the actions will be delivered over the period of 2018-22 through the Fire and Rescue Service governance and programmes arrangements.

The Committee is asked to support the publication and delivery of the 2018-22 IRMP action plans.

11.40 am 7. **Strategic Planning**

The Committee will consider approaches taken to planning for new or improved infrastructure to support the delivery of housing development in the County. Evidence will include the views of an external service provider/utility company (Southern Water), the views of a local planning authority with regard to planning for infrastructure when reviewing a local plan (Horsham District Council), and the implications for the County

Council as a key service provider.

The Committee is asked to consider the presentations and make recommendations to address any shortcomings – no background papers.

The Committee will break

1.30 pm

8. **Business Planning Group Report** (Pages 55 - 70)

The report informs the Committee of the Business Planning Group meeting held on 18 June 2018, setting out the key issues discussed – attached.

The Committee is asked to endorse the contents of this report, and particularly the Committee's Work Programme for 2018/19, revised to reflect the Business Planning Group's discussions (attached at Appendix A).

9. **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

10. **Forward Plan of Key Decisions** (Pages 71 - 84)

Extract from the Forward Plan dated 11 September 2018 – attached.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

11. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

12. **Date of Next Meeting**

The next meeting of the Committee will be held on 14

November 2018 at 10.30 am at County Hall, Chichester.
Probable agenda items include:

- Portfolio Savings Proposals
- Economy Growth Plan - Delivery Plan
- On-street Parking to Support Traffic Management
- Updated Guidance on Parking in New Developments
- Lesson Learned - Bognor to Littlehampton Cyclepath

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 2 November 2018.

Part II

13. Exclusion of Press and Public

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

1.35 pm 14. Part II Minutes of the 4 June Meeting (Pages 85 - 86)

The Committee is asked to agree the Part II minutes of the meeting held on 4 June 2018 (for members of the Committee only)

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

1.40 pm 15. Highways Maintenance Contract Update (Pages 87 - 98)

The Committee will receive a verbal update from the Director of Highways and Transport on the status of the Highways Maintenance Contract procurement – Part I and Part II papers (for members of the Committee only) attached.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

The following links provide further background information on the recent court ruling:-

<https://www.blakemorgan.co.uk/training-knowledge/case-studies/court-extends-time-bring-procurement-claim/>

<https://www.bailii.org/ew/cases/EWHC/TCC/2018/1976.html>

To all members of the Environment, Communities and Fire Select Committee

Webcasting

Please note: this meeting may be filmed for live or subsequent broadcast via the County Council's website on the internet - at the start of the meeting the Chairman will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.